



## Information for Parents in preparation for September 2017

**EQUIPMENT:** We are finding that many pupils waste precious learning time by searching their cumbersome pencil cases for the desired equipment and, on many occasions, the equipment isn't fit for purpose. So to maximise learning opportunities for all of our pupils, as from September 2017, there will be a 'no pencil case' rule. Thus maximising the space to work and to avoid distractions during lesson time. We shall provide a shared equipment carousel for pupils, which will include all the stationery they require during the day. Please do not spend money on new pencil cases for school use, although it will of course be useful for children to have access to pens and pencils at home too.

**UNIFORM:** We expect all children to come to school looking smart in their school uniform. Please read the following carefully to remind yourself of the uniform rules before new clothes are bought ready for the start of school.

- **Shoes:** Should be black with very few markings on them.  
Plain black trainers are acceptable.  
No heels/open-toed shoes.
- **Girls:** White polo shirt, black or grey skirt/trousers, red Jumper (preferably with the school logo), white socks.  
Red gingham dress (in summer).
- **Boys:** White polo shirt, black or grey trousers/shorts, red Jumper (preferably with the school logo), black or grey socks.
- **P.E. kit:** to be brought to school at the start of the term and kept on their peg until the next holiday when it is taken home to be washed and returned on the next day back in school. White T-shirt, black shorts/joggers/leggings, trainers / pumps (school jumper if it is cold)
- **Name labels:** Please write your child's name clearly on each item of clothing and we will then be able to return it if it gets mislaid.
- **Jewellery:** For safety reasons we would strongly recommend that no jewellery is worn at school. Any jewellery that is worn must be removed for particular activities at the discretion of the school staff (e.g. swimming and P.E.).

**COLLECTION/DROP-OFF:** You will have noticed that some new fencing has been erected over the past few weeks and this is to ensure that children are kept safe on the school site. To enable us to be sure who is using the school site when children are present we will also be changing the collection and drop-off arrangements from September.

### Drop-off in the morning:

All children, except nursery and class 1, will be dropped off at the end of the path where a member of school staff will be available on the school yard from **8:40am**. Children should not be dropped off before that time as no staff will be on duty.

No parents should be on the school yard in the morning.

**Nursery and Class 1 children** must be dropped off directly to the school staff at the start of the session and parents can wait in the fenced area to do this. Please use the Nursery doors for class one as well.

### Collection in the afternoon:

Parents must wait to collect their children at 3:10pm, either from the school gate area or the path leading to the school yard (as has already been happening for the past few weeks).

No parents should be on the school yard at the end of the school day.

**Nursery, class 1 and class 2** children can be collected from inside the fenced area as usual (at 3:00pm)

**NEW CLASSES:** The classes for next year will be:

- Dosbarth 1 (Nursery/Reception/ some Y1): Miss Williams (Foundation Phase Leader)
- Dosbarth 2 (Year 1/2): Miss Yates
- Dosbarth 3 (Year 3/4): Mrs Williams/Mrs Ellis-Williams
- Dosbarth 4 (Year some 4/ mainly 5): Mr Earl (Additional Learning Needs Coordinator)
- Dosbarth 5 (Year some 5/ mainly 6): Mrs Lea (Key Stage 2 Leader)

**NEW MARKING & FEEDBACK POLICY:** In common with many of the other Primary schools in the Prestatyn cluster we will altering the way in which we mark pupil's work from September. This will be to ensure that any feedback given to children is focussed on what they need to do to progress and ideally is given as verbally during the lesson, rather than written after they have finished the work. We will share this policy with all parents when it is finalised and also give parents the opportunity to come into school to learn about this approach.

**NEW BEHAVIOUR POLICY:** We pride ourselves that children at Ysgol Melyd learn to behave in a respectful manner and develop learning behaviours to enable them to thrive academically during their time with us and in the future. To this end we are keen to promote and encourage positive behaviour as well as help children to acknowledge and reflect on any unacceptable behaviour. We are proposing to change some aspects of our policy from September, with greater emphasis on the positive behaviours via the Dojo system. We are grateful for the opportunity to share the positives with parents using this system and we feel that it gives parents the opportunity to see immediately how well their child is learning and interacting with others at school. Children whose behaviour has been persistently a concern will be required to reflect on their behaviour at 'reflection time' at the start of lunchtime. The tasks they will complete at these sessions will be sent home for parents to sign and return to school the next day. Further details of this policy will be made available at the start of next term.

**MANAGING HEALTHCARE NEEDS POLICY:**

Acting on guidance from the Welsh Government we will be adopting a new Managing Healthcare Needs policy from September 2017, as we are keen to ensure that any children with healthcare needs are welcome at Ysgol Melyd, and that parents are confident that their child's needs will be managed effectively whilst they are in school. It is important that any parents of children who require medication or other healthcare provision ensure that the school is informed of their needs before they start school, and are mindful that if any prescription medication needs to be administered during school hours then this can only be done if the correct form is completed beforehand. Please note that the advice we have received is that any prescription medication that requires 3 doses per day should be given outside of school hours (morning, after-school, before bed). All forms will be available from the school website and the school office. In a small number of cases where healthcare needs are long-term, fluctuating and complex, or where there is a high risk of emergency intervention, it may be necessary to hold a meeting to devise an Individual Healthcare Plan for the particular child. The school may reserve the right to delay admission to any child until such a meeting can be held and the healthcare needs of the child determined and appropriately met.

Please also check the school website towards the end of the holiday if you want to check out any further information about Ysgol Melyd.

**Please remember that we return to school on Wednesday 6<sup>th</sup> September**