



November 4th 2016

Dear Parent / Carer,

Just a quick reminder about the Parents' Evening on the afternoon of Monday 7<sup>th</sup> November. This Parent's Evening is to give class teachers the opportunity to give a brief overview of how your child is settling in and if there are any issues which might require some support from home. It is still early in the year to give detailed information about progress or attainment, however there will be a further Parent's Evening in the Spring Term and a written report later in the year.

If you can't make it on Monday we do still want to see you, so please ensure that you get in touch with school to arrange an alternative appointment.

Unfortunately, due to the number of parents to be seen on Monday the time available for each appointment is limited to 5 minutes in most cases. If there are any matters which will need a longer discussion then please arrange a further appointment when you meet your child's teacher. Also, if there are any whole-school issues which you wish to discuss then it will be possible to arrange an appointment with Mr Jones, Mrs Lea (Key Stage 2 issues) or Mrs Pepper (Foundation Phase issues) on another mutually convenient date.

I look forward to meeting you on Monday.

Yours sincerely

Mr Dafydd Jones  
Head Teacher